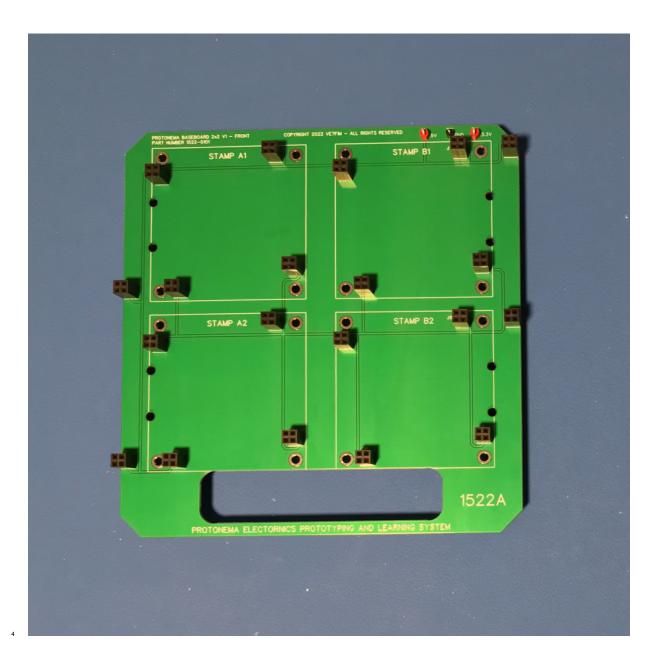
ASSEMBLY INSTRUCTIONS

1522A Protonema 2x2 Baseboard



Document control number: 1522-8010

Document date: 2022-12-23

Document revision: 1.0.0-draft.1

- 8 ABSTRACT: This document provides instructions on how to assembly and test a 1522A Protonema 2x2
- baseboard. A complete bill of materials is included as an annex.
- Suggestions and corrections should be directed to http://www.github.com/dslik/protonema/issues

Serial number: Assembly date: Assembled by:

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- 24 "Based on the Protonema Electronics Prototyping and Learning System by David Slik
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51 Revision history

Table 1: Document Revisions

Version	Date	Change	Approver
1.0.0-draft.1	2022-12-23	Initial draft for internal review	D. Slik

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Part I

1522A assembly instructions

Overview

- This document describes the materials, processes, outcomes and verifications required to successfully assemble and test a 1522A Protonema 2x2 baseboard, a sub-component of the Protonema electronics prototyping and learning system.
- A first-time reader should carefully review section 2 prerequisites, and section 3 preparation before beginning the assembly process.
- This document serves both as instructions and as a record of the assembly of the product. When you finish each step in this document, sign your name (or apply your stamp) in the "Signature/Stamp" box on the right to provide a record of completion.
- When things go wrong, this document provides guidance for common issues that have been encountered in the past. When this document does not provide guidance, please contact your quality management representative, who will help you fill out an exception report. These reports help improve process quality and product quality, and these reports are incorporated into future revisions of this document.
- Always remember: If you are unable to successfully complete these instructions, that means the processes supporting you (including this document) have failed you. Our processes are built for your success, and by improving our processes, we help everyone succeed.

Prerequisites

2.1 Required safety training

- ¹⁹³ The following safety training units must be completed before assembling this product.
- By signing (or applying your stamp) on the right, you indicate that you have completed the following training:

Table 2: Safety training

Item #	Description	Signature/Stamp
2.1.1	0102-0100 - Safety reporting policies and procedures training Key topics: Understanding policies and procedures around how to identify, contain and report a safety-related issue in the workplace, including damaged or malfunctioning equipment, leaks, spills, and other occupational hazards.	Stamp or sign here
2.1.2	0102-0101 - Material safety data sheets training	
	Key topics: Understanding how to read material safety data sheets (MSDS) for materials you will be handling during product assembly, how they can affect your health and the health of the environment, how to safely handle and dispose of them, and what to do if there is a spill or accidential exposure.	Stamp or sign here
2.1.3	0102-0102 - Solder handling and disposal policies and procedures training	
	Key topics: Understanding policies and procedures related to handling solder and solder paste, stencil cleaning, and solder disposal.	Stamp or sign here
2.1.4	0102-0105 - Electro-static discharge controls policies and procedures training	
	Key topics: Understanding policies and procedures related to protecting equipment and components fromm electro-static discharge, including clothing, protective equipment, material handling and labelling.	Stamp or sign here

2.2 Required skills training

- The following skills training units must be completed before assembling this product.
- By signing (or applying your stamp) on the right, you indicate that you have completed the following training:

Table 3: Skills training

Item #	Description	Signature/Stamp
2.2.1	0103-0202 - ANSI/ESD S20.20 Electro-static discharge controls	
	Key topics: Understanding of ESD safety, the ESD control program, equipment and personnel grounding, EPAs, packaging and marking.	Stamp or sign here
2.2.2	0103-0203 - General components handling	
	Key topics: Understanding of safe component handling, including reeled components, components in JEDEC trays, and loose components. Includes avoiding contamination, moisture control, and component inventory management.	Stamp or sign here
2.2.3	0103-0414 - 5040-XTS reflow station	
	Key topics: Safe and effective use of the 5040-XTS reflow station, including use of the pre-heater, the hot air system, and the soldering iron. Covers inspection and verification, cleaning, preferred settings and best practice techniques.	Stamp or sign here
2.2.4	0103-0301 - IPC-A-610G - Acceptability of electronic assemblies	
	Key topics: Covers visual acceptability requirements for electronic assemblies, including handling considerations, hardware installation, component placement, soldering, terminal connections, wiring, marking and cleanliness.	Stamp or sign here
2.2.5	0103-0302 - IPC-J-STD-001F - Soldered electrical connections	
	Key topics: Covers soldering materials, general soldering and assembly requirements, wire and terminal connections, through-hole mounting, surface mounting of components, cleaning process requirements, PCB requirements, coatings and product assurance.	Stamp or sign here

Preparation

3.1 Workspace

Before starting assembly, check out an assembly desk for a minimum of one hour. A single unit can be assembled in half an hour, with an additional ten minutes per additional unit.

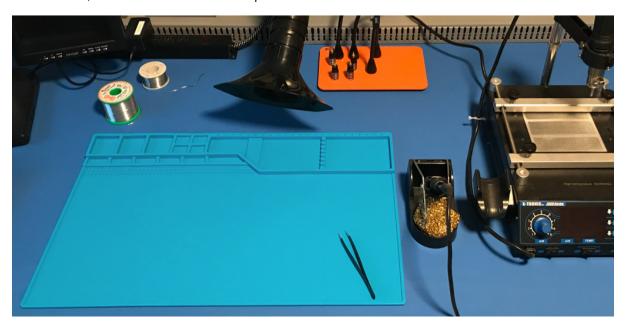


Fig. 1: Assembly Desk

Table 4: Prepare workspace

Step	Description	Signature/Stamp
3.1.1	Verify that the workspace has a clean assembly mat and anti-static mat, and that the cleaning record has been signed since last use.	
		Stamp or sign
		here
3.1.2	Verify that the HEPA fume extractor turns on, and you can feel air suction from the nozzle.	
		Stamp or sign
		here

continues on next page

Table 4 – continued from previous page

Step	Description	Signature/Stamp
3.1.3	Verify that the 5040-XTS rework station soldering iron tip is not worn down. If it is worn down, obtain a new 900M-T-I tip from the stores department.	
		Stamp or sign here

3.2 Project consumables

Obtain each of the below consumable items from the stores department:

Table 5: Assembly consumables

Item#	Description	Signature/Stamp
3.2.1	Fig. 2: 1 pair ESD gloves If you prefer to use your own pair of ESD gloves, make sure they are tested	Stamp or sign here
3.2.2	Fig. 3: 1 spool MG Chemicals 4900 Lead Free No-Clean Wire Solder Sn96.2Ag2.8Cu0.4 (96.2/2.8/0.4) 20 AWG	Stamp or sign here

3.3 Project tools

- Obtain a tools container labelled "1XXX Assembly Tools" from the 1XXX section of the stores supply shelf. At your assembly desk, use Table 6 to verify that all the required tools are present.
- ²⁰⁸ If any required tools are missing, return all tools and the tools container to the stores department, and obtain another tools container.

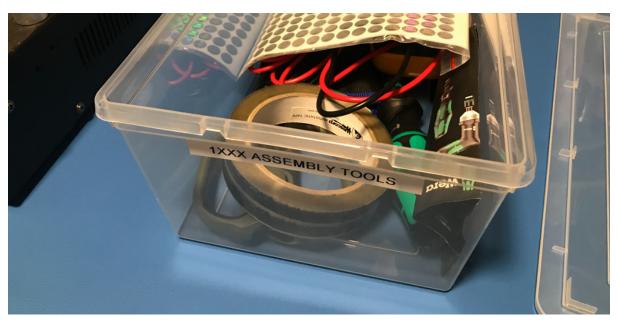


Fig. 4: Tools Container

210 Remove each of the following tools from the tools container, and place them on the anti-static mat of the assembly desk:



Table 6: Assembly tools

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Table 6 – continued from previous page



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Table 6 – continued from previous page

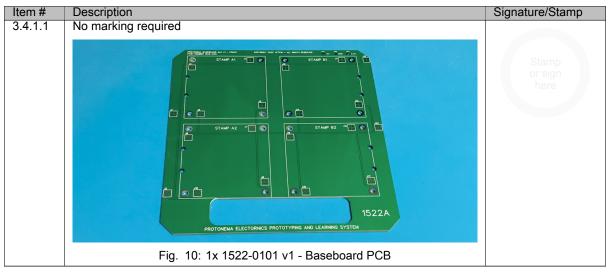


3.4 Parts preparation

3.4.1 PCBs and PCBAs

- NOTICE: All PCBs and PCBAs must be handled with gloves to prevent marking with skin oils.
- NOTICE: PCBs are removed from manufacturer packaging only when needed.

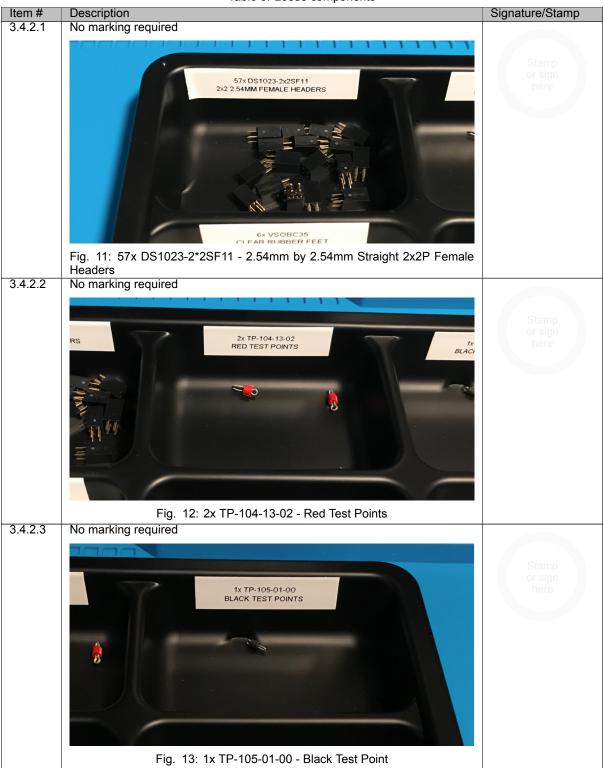
Table 7: PCBs and PCBAs



3.4.2 Loose components

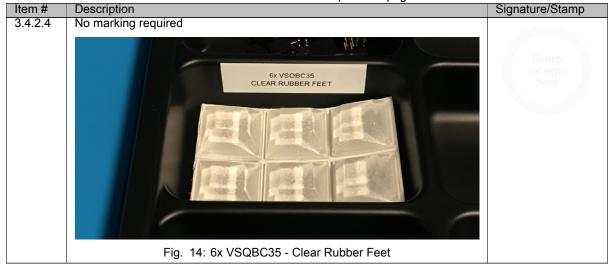
All loose components are stored on the shelf labelled "1XXX Components". Take the components tray and obtain the following quanities of the following parts:

Table 8: Loose components



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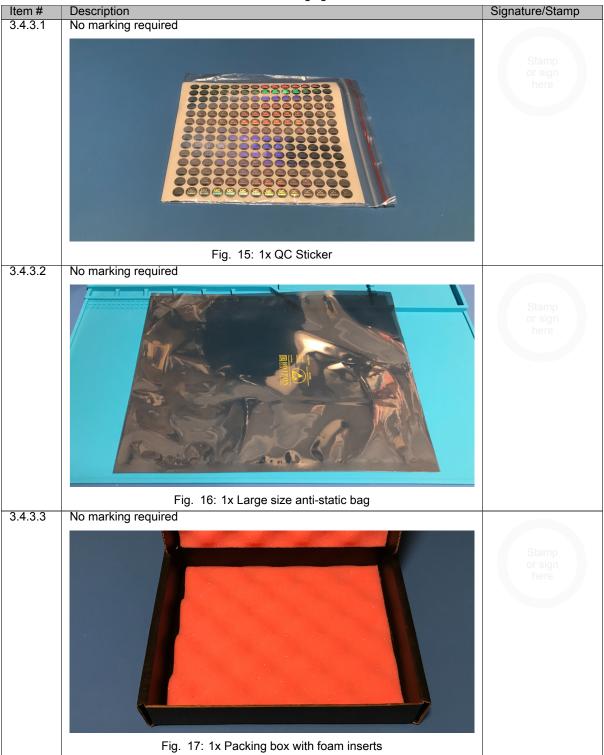
Table 8 – continued from previous page



3.4.3 Packaging materials

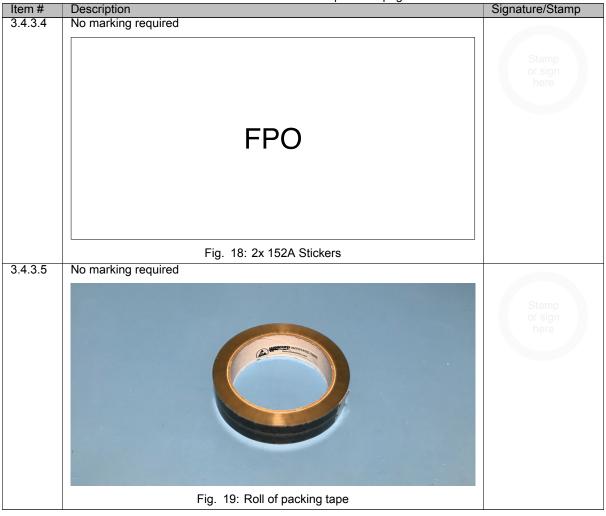
All packaging materials are stored on the shelf labelled "15XX Components". Take the packaging box and obtain the following quanities of the following materials:

Table 9: Packaging materials



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Table 9 – continued from previous page

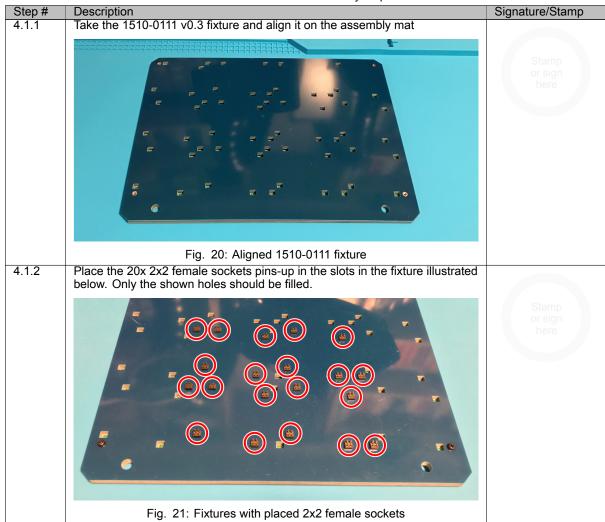


Assembly

4.1 1522A assembly

This assembly step takes 20 minutes.

Table 10: 1522A assembly steps



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Table 10 – continued from previous page

Table 10 – continued from previous page Description	Signature/Stamp
Take the 1522-0101 PCB and rotate it upside-down, with the handle facing you. Carefully align and lower the PCB onto the upwards-facing pins of the 2x2 female sockets.	Stamp or sign here
Fig. 22: Rear of 1522-0101 PCB aligned with sockets Solder the 20x sockets to the 1522-0101 PCB. CAUTION: The 1522-0101 PCB will often have a slight warp. To ensure that the 2x2 female sockets are aligned flush with the PCB, it is necessary to push down on the PCB while soldering the sockets.	Stamp or sign here
Fig. 23: Rear of 1522-0101 PCB with sockets soldered down Remove the 1522-0101 PCB from fixture, and move the fixture to the side. Remove the protective paper from the clear rubber feet, and attach them to positions MP1 - MP4	Otana
	Stamp or sign here
	Take the 1522-0101 PCB and rotate it upside-down, with the handle facing you. Carefully align and lower the PCB onto the upwards-facing pins of the 2x2 female sockets. Fig. 22: Rear of 1522-0101 PCB aligned with sockets Solder the 20x sockets to the 1522-0101 PCB. CAUTION: The 1522-0101 PCB will often have a slight warp. To ensure that the 2x2 female sockets are aligned flush with the PCB, it is necessary to push down on the PCB while soldering the sockets. Fig. 23: Rear of 1522-0101 PCB with sockets soldered down Remove the 1522-0101 PCB from fixture, and move the fixture to the side. Remove the protective paper from the clear rubber feet, and attach them to positions MP1 - MP4

continues on next page

Table 10 – continued from previous page

Step#	Description Description	Signature/Stamp
4.1.6	Flip the 1522-0101 PCB over to the front. Insert the three test points into TP1 - TP3 at the top-right, making sure that the black test point is used for GND.	Stamp or sign here
4.4.7	Fig. 25: Front of 1522-0101 PCB with test points inserted	
4.1.7	Solder the three test points to the 1522-0101 PCB.	
		Stamp or sign here
	Fig. 26: 1522-0101 PCB with test points soldered down	
	1 ig. 20. 1022-01011 OD with test points soldered down	

₂₂₇ Test

5.1 Visual inspection

This test process takes 2 minutes.

Table 11: 1522A visual inspection

Step#	Description	Signature/Stamp
5.1.1	Verify that there are no loose parts.	Stamp or sign here
5.1.2	Verify that there are no visible fingerprints.	Stamp or sign here

5.2 QC final check

This test process takes 2 minutes.

Table 12: 1522A QC final check

Step#	Description	Signature/Stamp
5.2.1	Using the multimeter, verify that there are no shorts between ground and the 3.3 power rail.	
	If test does not pass, write down the unexpected behaviour in the "Signature/Stamp" column on the right.	Stamp or sign here
	STANE AZ STANE AZ PROTOREMA ELECTORNOS PROTOTYPRO AND LEARNING STRTOL	
	Fig. 27: Resistance measurement	
5.2.2	Using the multimeter, verify that there are no shorts between ground and the 5V power rail.	
	If test does not pass, write down the unexpected behaviour in the "Signature/Stamp" column on the right.	Stamp or sign
	STAMP AS STAMP AS TOTOTTPHO AND LEARNING STITEM	here
	Fig. 28: Resistance measurement	

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Table 12 – continued from previous page

Step#	Description	Signature/Stamp
5.2.3	Using the multimeter, verify that there are no shorts between the 3.3 and 5V power rails.	
	If test does not pass, write down the unexpected behaviour in the "Signature/Stamp" column on the right.	Stamp or sign
	Fig. 29: Resistance measurement	here
	I · · · · · · · · · · · · · · · · · · ·	

5.3 QC PASS

- Only perform these steps if all QC checks have passed.
- This test process takes 1 minutes.

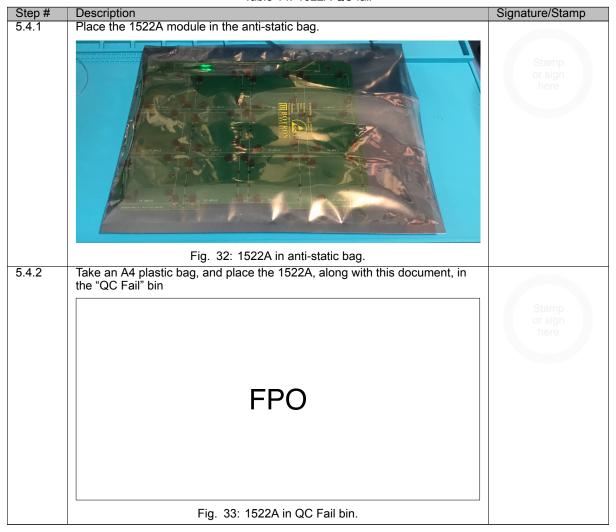
Table 13: 1522A QC approval

Step#	Description	Signature/Stamp
5.3.1	Using the tweezers, affix QC Passed sticker in location shown below, then write down the serial number from the QC sticker below the "Signature/Stamp" in the column to the right.	Stamp or sign here Serial Number:
5.3.2	Fig. 30: 1522A with QC Passed sticker Using the sharpie pen, write down the serial number from the QC sticker, and QC date, on the rear of the PCB. Wait for five minutes for the ink to dry.	Stamp or sign here
5.3.3	Fig. 31: 1522A with SN and QC Date Take two photographs, one of the front of the 1522A, and one of the back of the 1522A.	Stamp or sign here

5.4 QC FAIL

- Only perform these steps if any QC check have failed.
- This test process takes 2 minutes.

Table 14: 1522A QC fail



Packaging

240 6.1 1522A packing

This packaging process takes 3 minutes.

Table 15: 1522A packaging



continues on next page

Table 15 – continued from previous page

Step#	Table 15 – continued from previous page Description	Signature/Stamp
6.1.3	Using the Sharpie pen, Write down the serial number of the 1522A on the sticker, at the end of the line listing the 1522A.	о динименто и и и р
	FPO	Stamp or sign here
644	Fig. 36: Example photographs of the sealed box	
6.1.4	Place 1522A bag in the box on top of the bottom foam padding.	
		Stamp or sign here
	FPO	
	Fig. 37: 1522A in box.	
6.1.5	Take a photograph of the 1522A in the box.	
		Stamp or sign here
6.1.6	Close the box and Affix a 1522A sticker to the lid of the box.	
		Stamp or sign here
	FPO	
	Fig. 38: 1522A in box with sticker.	
	(continues on next page

continues on next page

Table 15 – continued from previous page

Step#	Description Description	Signature/Stamp
6.1.7	Using the Sharpie pen, Write down the serial number of the 1522A on the	
	sticker, at the end of the line listing the 1522A.	
		Stamp
		or sign
		here
	EDO.	
	FPO	
	Fig. 39: 1522A in box with sticker with serial number.	
6.1.8	Using the ESD tape, seal the lid of the box.	
		Stamp
		or sign
		here
	FPO	
	Fig. 40: 1522A in box, taped.	
6.1.9	Take a photograph of the sealed 1522A box.	
		Stamp
		or sign
		here

Clean-up

7.1 Consumables

This packaging process takes 5 minutes.

Table 16: Consumables cleanup

Step#	Description	Signature/Stamp
7.1.1	If the ESD gloves have contacted solder paste, or are soiled, they shall be disposed of in the standard waste bin.	Stamp or sign here
7.1.2	If there is unused solder wire on the spool, it shall be returned to stores.	Stamp or sign here
7.1.3	Loose component packaging shall be disposed of in the standard waste bin.	Stamp or sign here

7.2 Tools

This cleanup process takes 5 minutes.

Table 17: Tools cleanup

Description	Signature/Stamp
All tools shall be returned to the assembly tools container, and returned to the stores supply shelf.	
If any tools are damaged or worn, return the container to stores, and let the manager know which tool is damaged or worn.	Stamp or sign here
ti ti	all tools shall be returned to the assembly tools container, and returned to the stores supply shelf. f any tools are damaged or worn, return the container to stores, and let the

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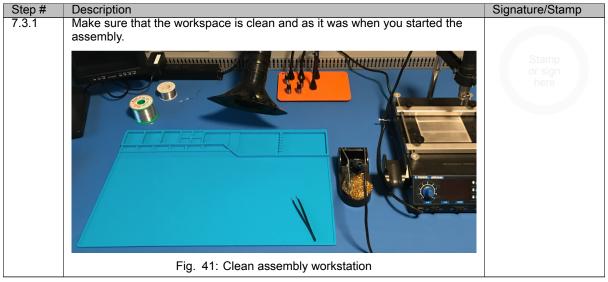
Table 17 – continued from previous page

Step#	Description	Signature/Stamp
7.2.2	Remove this document from the springback binder.	Stamp or sign here
7.2.3	Print a new copy of this document, and insert it into the springback binder that this document was originally in.	Stamp or sign here
7.2.4	Return the springback binder with the newly printed document to the 1522A section of the store supply shelf.	Stamp or sign here

7.3 Workspace

This packaging process takes 5 minutes.

Table 18: Workspace cleanup



Record keeping

8.1 1522A record keeping

This packaging process takes 5 minutes.

Table 19: 1522A record keeping

Step#	Description	Signature/Stamp
8.1.1	Write the serial number, the date, and your first and last name in large print on the bottom of the front cover of this document.	
		Stamp or sign here
	FPO	
	Fig. 42: Example of serial number on document cover	
8.1.2	Create a new folder under the 1522A folder, named with the serial number.	
		Stamp or sign here
8.1.3	Copy all photos taken during the assebly process into the newly created folder in step #2.	Stamp or sign here
8.1.4	Remove this document from the binding clamps, scan the document, and save the scanned PDF into the newly created folder in step #2, with the name "1522A-SNAAAAAA.pdf", where AAAAAA is replaced with the serial number.	Stamp or sign here
		ontinues on next page

continues on next page

Table 19 – continued from previous page

Step#	Description	Signature/Stamp
8.1.5	Three-hole punch the document, then file it at the end of the current month's assembly records binder.	Stamp or sign here
8.1.6	Add an entry to the assembly records binder, " <date> - 1522A - SN# AAAAAA - <your name="">", where <date> is replaced with today's date in ISO-8601 YYYY-MM-DD, where AAAAAA is replaced with the serial number of the 1522A, and where <your name=""> is replaced with your first and last name.</your></date></your></date>	Stamp or sign here

Process improvement

9.1 Feedback

- Please submit an issue to the Protonema Issue Repository (http://www.github.com/dslik/protonema/issues) if you encounter any of the below situations:
 - Error in this document
- Unclear directions

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- Suggested process improvements
 - · Results of QC failure investigations
- Tool change suggestions
- Qualtiy processes and documentation is a team effort. This document would not exist without the participation and contributions of the entire assebly team.
- ²⁶⁶ Thank you for reading this assembly instructions document.
- 267 End of document.

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Part II

1522A Annexes

Printed Circuit Boards

10.1 1522-0101 PCB

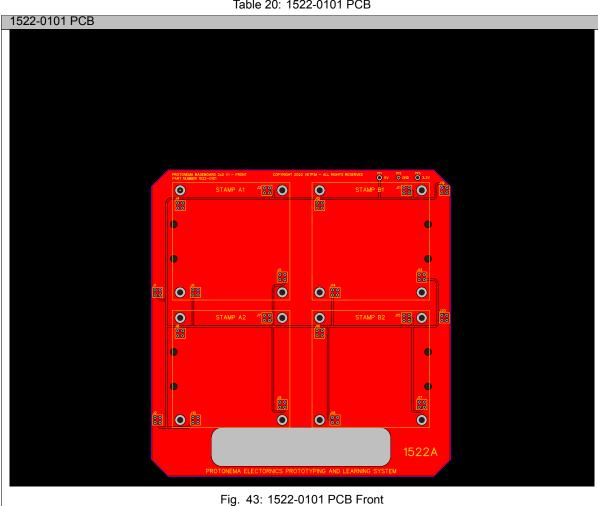


Table 20: 1522-0101 PCB

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Fig. 44: 1522-0101 PCB Rear

Table 20 – continued from previous page

Bill of materials

11.1 1522A Protonema 2x2 Baseboard

The parts required to assemble a 1522A are listed in Table 21.

Table 21: 1522A parts

Reference Designation	Qty	Description	Manufacturer	Manufacturer Part Number	Supplier	Cost
1522-0101	1	Baseboard PCB	JLCPCB	Y327-2154951A	JLCPCB	\$2.88 CAD
J1 - J20	20	2.54mm by 2.54mm Straight 2x2P Female Header	CONNFLY Elec	DS1023-2*2SF11	LCSC	\$2.33 CAD
TP1, TP3	2	Red Test Point	Bisco Industries	TP-104-13-02	Bisco	\$0.32 CAD
TP2	1	Black Test Point	Bisco Industries	TP-105-01-00	Bisco	\$0.21 CAD
MP1 - MP4	4	Clear Rubber Feet	Cloverdale Supply	VSQBC35	Amazon	\$1.61 CAD
SK1	1	QC Sticker	Order by Description			\$0.0094 CAD
Total						\$7.36 CAD

277 11.2 1522A Packaging

The parts required to package a 1522A are listed in Table 22.

Table 22: 1522A packing parts

Reference Designation	Qty	Description	Manufacturer	Manufacturer Part Number	Supplier	Cost
N/A	1	Static Shielding Bag 10" x 14"	Botron Company Inc.	B131014	Digikey	\$0.48 CAD
N/A	1	CORREC-PAK SHIPPER 4 X 4 X 2" ID	Conductive Containers, Inc.	3180-3	Digikey	\$11.83 CAD
1522-7001	2	1522A ESD Sticker	Jukebox Print			\$4.00 CAD
Total						\$16.31 CAD

Reduction of Hazardous Materials

Compliance declarations, in BOM order.

12.1 MG Chemicals 4900

Table 23: MG Chemicals 4900 RoHS Compliance

Declaration for MG Chemicals 4900 -

https://www.mgchemicals.com/downloads/msds/01%20English%20Can-USA%20SDS/sds-4900-4917.pdf



ISO 9001:2015 Quality Management System

SAI Global File #004008 Burlington, Ontario, Canada

SAC305 No CLEAN SOLDER WIRE

4900-4917

California Proposition 65 (Chemicals known to cause cancer or reproductive toxicity, USA)

This product does not contain any of the listed substances.

Europe

RoHS (Restriction of Hazardous Substances Directive)

This product does not contain any lead, cadmium, mercury, hexavalent chromium, PBB's, PBDE's, DEHP, BBP, DBP, or DIBP and complies with European RoHS regulations.

WEEE (Waste Electrical and Electronic Equipment Directive)

This product is not a piece of electrical or electronics equipment, and is therefore not governed by this regulation.

Section 16: Other Information

SDS Prepared by MG Chemical's Regulatory Department

Date of Review 06 March 2020 Supersedes 09 July 2019

Reason for Changes: Update to the emergency phone number information.

Reference

- 1) ACGIH 2017 TLVs and BEIs: Based on the documentation of the threshold limit values for chemical substances and physical agents & biological exposure indices, American Conference of Governmental of Industrial Hygienist Cincinnati, OH (2017).
- 2) All toxicological data were checked against the RTECS (Registry of Toxic Effects of Chemical Substances®)

Section continued on the next page

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Date of Revision: 06 March 2020 / Ver. 3.01

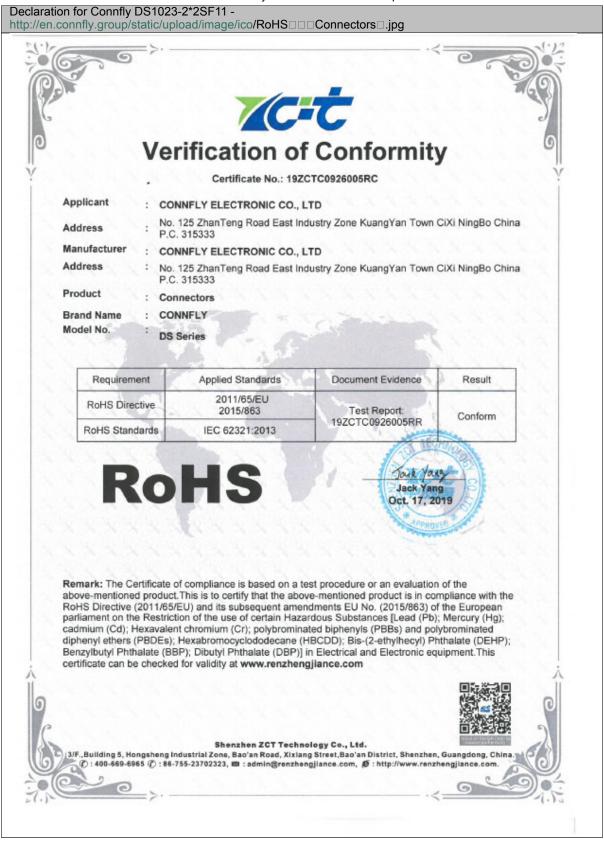
12.2 JLC lead-free PCB

Table 24: JLC PCB RoHS Compliance



12.3 Connfly DS1023-2*2SF11

Table 25: Connfly DS1023-2*2SF11 Compliance



12.4 Bisco TP-104-13-02

Table 26: Bisco TP-104-13-02 RoHS Compliance

Declaration for Bisco TP-104-13-02 - https://www.toby.co.uk/uploads/publications/1500.pdf



Ordering Information

Example:





Product Description

The new TP-104 Series takes Components Corporations highly-efficient and economical loop configured test point design one step further, by adding a plastic standoff that boosts visibility and allows for easy polarization and identification. The TP-104 incorporates all of the design features of all Component's test points - solid non-slip grip of test clips and probes, low profile, single hole wave-solderable mounting, and the elimination of skin punctures suffered by users of wrap posts as substitute test points.

The TP-104 is furnished in 30-position breakaway strips with 0.125" centers that make storage, handling and even tandem installations a snap. Component's special hand tool #1040 further enhances board mounting with test point separating, gripping and positioning functions accomplished in one easy motion. Standard TP-104 colors are red and black, with special colors available on order.

The TP-104 can be ordered pre-cut to any number of positions up to 30. Individual and tandem units hold securely when inserted in .062" diameter holes for soldering operation. The rectangular passage in the TP-104's molded standoff maintains wire form alignment, important in tandem installations.

Certificate of Compliance with Directive 2011/65/EU RoHS and EU Regulation EC 1907/2006

This is to certify that Components Corporation designs, manufactures and supplies products to our customers that are in compliance with Directive 2011/65/EU RoHS and EU Regulation EC 1907/2006. This also pertains to procurement of raw material, component parts and processes.

the **vital** component

12.5 Bisco TP-105-01-00

Table 27: Bisco TP-105-01-00 RoHS Compliance



Number of Positions: 01 through 40

06 = Blue 07 = Purple 08 = Gray

09 = White

Color: 00 = Black 01 = Brown 02 = Red 03 = Orange

04 = Yellow

Product Description

The TP-105 series test point offers a functionally superior alternative to other means of board level trouble shooting, particularly .025" square header posts. While featuring a loop profile for positive test probe retention, this product is available in any combination of positions, from one to forty, at .100" centers and fits in the popular .035" diameter hole size. The above board profile is substantially below that of headers and other devices used as test points. Thus, a re-fit can be accomplished without any printed circuit board layout re-design costs, while significantly reducing test point height and improving function.

Visibility and identification are significantly enhanced by the choice of ten standard colors for the TP-105 series, representing all of the variations of the industry color code. The TP-105 may be purchased pre-cut to any specified number of positions from one to forty. Mounting leg design insures positive retention in the circuit board during soldering operations.

Certificate of Compliance with Directive 2011/65/EU RoHS and EU Regulation EC 1907/2006

This is to certify that Components Corporation designs, manufactures and supplies products to our customers that are in compliance with Directive 2011/65/EU RoHS and EU Regulation EC 1907/2006, 84 SVH. This also pertains to procurement of raw material, component parts and processes.

> the **vital** component

12.6 Cloverdale VSQBC35

Table 28: Cloverdale VSQBC35 Compliance

Declaration for Cloverdale VSQBC35 - N/A



1607 Imperial Way, West Deptford, New Jersey 08066, USA
Phone: (856) 345-7650• Fax: (856) 345-7690
Website: www.bumperspecialties.com • Email: info@bumperspecialties.com

March 10, 2022

Compliance - EU Directive 2015/863 (RoHS 3), PAH, Phthlates and Nonylphenol

Please be advised that based on the information available to us from our raw material suppliers, the products manufactured by us do not contain, as intentional additives, any of the below referenced materials as referenced in the subject EU directive.

Further note that none of these materials are generated during production. We have confirmed this through a Certified Independent Laboratory who tested a representative sample of our bumper products.

- Hexavalent chromium compounds
- > Cadmium and its compounds
- Mercury and its compounds
- > Lead and its compounds
- > Polybrominated diphenyl ethers (PBDEs)
- > Polybrominated biphenyls (PBBs)
- Polycyclic Aromatic Hydrocarbons (PAH)
- Phthalates (DEHP, DBP, DINP, DIDP, DIBP, DNOP, BBP)
- > Nonylphenol

Best Regards,

Joseph Ribinsky

Joseph Ribinsky Director of Manufacturing Bumper Specialties, Inc.