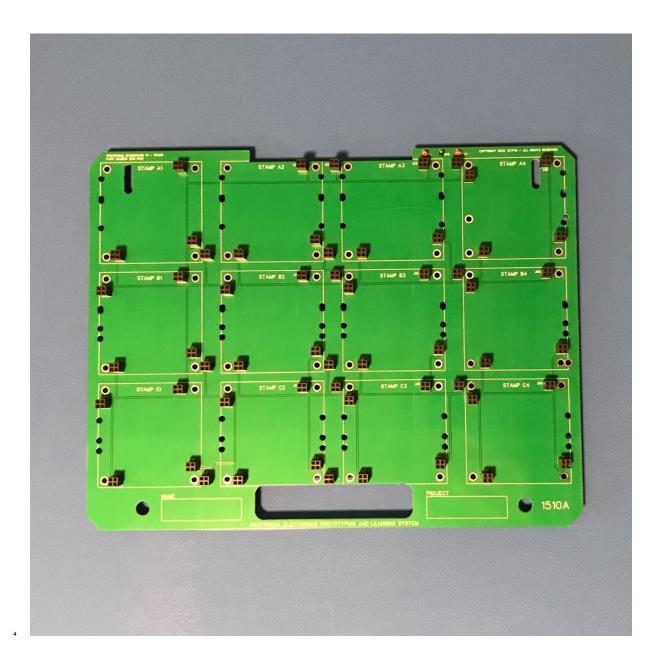
# **ASSEMBLY INSTRUCTIONS**

1510A Protonema Baseboard



Document control number: 1510-8010

Document date: 2022-12-21

Document revision: 1.0.0

- 8 ABSTRACT: This document provides instructions on how to assembly and test a 1510A Protonema baseboard. A
- 9 complete bill of materials is included as an annex.
- Suggestions and corrections should be directed to http://www.github.com/dslik/protonema/issues
- Serial number: Assembly date: Assembled by:

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## 51 Revision history

Table 1: Document Revisions

Version	Date	Change	Approver
1.0.0-draft.1	2022-07-04	Initial draft for internal review	D. Slik
1.0.0-draft.2	2022-09-04	Added RoHS declarations	D. Slik
1.0.0-draft.3	2022-10-27	Upgrade of document build environment	D. Slik
1.0.0	2022-12-21	Updated to use new template.	D. Slik

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# **Table of contents**

53	I 1510A assembly instructions	1
54	Section 1: Overview	2
55 56 57	Section 2: Prerequisites 2.1 Required safety training	<b>3</b>
58 59 60 61 62 63 64 65	Section 3: Preparation  3.1 Workspace 3.2 Project consumables 3.3 Project tools 3.4 Parts preparation 3.4.1 PCBs and PCBAs 3.4.2 Loose components 3.4.3 Packaging materials	5 6 7 10 10 11
66 67	Section 4: Assembly 4.1 1510A assembly	<b>15</b>
68 69 70 71 72	Section 5: Test           5.1 Visual inspection           5.2 QC final check           5.3 QC PASS           5.4 QC FAIL	19 21
73 74	Section 6: Packaging 6.1 1510A packing	<b>23</b>
75 76 77 78	Section 7: Clean-up 7.1 Consumables 7.2 Tools 7.3 Workspace	26
79 80	Section 8: Record keeping 8.1 1510A record keeping	<b>28</b> 28
81 82	Section 9: Process improvement 9.1 Feedback	<b>30</b>
83	II 1510A Annexes	31
84 85	Section 10: Printed Circuit Boards 10.1 1510-0101 PCB	<b>32</b>
86 87	Section 11: Bill of materials 11.1 1510A Protonema Baseboard	<b>34</b> 34
88 89 90 91 92 93	Section 12: Reduction of Hazardous Materials         12.1 MG Chemicals 4900          12.2 JLC lead-free PCB          12.3 Connfly DS1023-2*2SF11          12.4 Bisco TP-104-13-02          12.5 Bisco TP-105-01-00          12.6 Cloverdale VSORC35	35 36 37 38 39 40

# **List of Figures**

96	Fig.	1:	Assembly Desk
97	Fig.	2:	1 pair ESD gloves
98	Fig.	3:	1 spool MG Chemicals 4900 Lead Free No-Clean Wire Solder Sn96.2Ag2.8Cu0.4
99			(96.2/2.8/0.4) 20 AWG
100	Fig.	4:	Tools Container
101	Fig.		Hozan F-23 components tray
102	Fig.		Digital multimeter
103	Fig.		Fine-tipped Sharpie marker
	Fig.		1510-0111 v0.3 fixture
104			Sissors
105	Fig.		3155015
106	Fig.		1x 1510-0101 v0.4 - Baseboard PCB
107	Fig.		57x DS1023-2*2SF11 - 2.54mm by 2.54mm Straight 2x2P Female Headers
108	Fig.		2x TP-104-13-02 - Red Test Points
109	Fig.		1x TP-105-01-00 - Black Test Point
110	Fig.	14:	6x VSQBC35 - Clear Rubber Feet
111	Fig.	15:	1x QC Sticker
112	Fig.	16:	1x Large size anti-static bag
113	Fig.		1x Packing box with foam inserts
114	Fig.		2x 1510A Stickers
115	Fig.		Roll of packing tape
110	9.	10.	The of pasting days
440	Fig.	20.	Aligned 1510-0111 fixture
116	Fig.		Fixtures with placed 2x2 female sockets
117	0		
118	Fig.		Rear of 1510-0101 PCB aligned with sockets
119	Fig.		Rear of 1510-0101 PCB with sockets soldered down
120	Fig.		Rear of 1510-0101 PCB with feet mounted
121	Fig.	25:	Front of 1510-0101 PCB with test points inserted
122	Fig.	26:	1510-0101 PCB with test points soldered down
123	Fig.	27:	Resistance measurement
124	Fig.	28:	Resistance measurement
125	Fig.	29:	Resistance measurement
126	Fig.	30:	1510A with QC Passed sticker
127	Fig.		1510A with SN and QC Date
128	Fig.		1510A in anti-static bag
129	Fig.		1510A in QC Fail bin
129	1 19.	00.	22
	Fig.	34.	1510A in anti-static bag
130	Fig.		1510A in anti-static bag with sticker
131	_		
132	Fig.		
133	Fig.		1510A in box
134	Fig.		1510A in box with sticker
135	Fig.		1510A in box with sticker with serial number
136	Fig.	40:	1510A in box, taped
	Eia	11.	Clean assembly workstation
137	Fig.	<del>4</del> 1.	Ciedii assenibiy workstation
138	Fig.	42:	Example of serial number on document cover
139	Fig.	43:	1510-0101 PCB Front
140	Fig.		1510-0101 PCB Rear
	9.		

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# List of Tables

142	Table 1:	Document Revisions	ii
143 144	Table 2: Table 3:	Safety training	3 4
145 146 147 148 149	Table 4: Table 5: Table 6: Table 7: Table 8: Table 9:	Prepare workspace Assembly consumables Assembly tools PCBs and PCBAs Loose components Packaging materials	5 6 7 10 11 13
151	Table 10:	1510A assembly steps	15
152 153 154 155	Table 11: Table 12: Table 13: Table 14:	1510A visual inspection	18 19 21 22
156	Table 15:	1510A packaging	23
157 158 159	Table 16: Table 17: Table 18:	Consumables cleanup	26 26 27
160	Table 19:	1510A record keeping	28
161	Table 20:	1510-0101 PCB	32
162	Table 21:	1510A parts	34
163 164 165 166 167	Table 22: Table 23: Table 24: Table 25: Table 26:	MG Chemicals 4900 RoHS Compliance  JLC PCB RoHS Compliance  Connfly DS1023-2*2SF11 Compliance  Bisco TP-104-13-02 RoHS Compliance  Bisco TP-105-01-00 RoHS Compliance	37 38 39
168	Table 27:		41

169

# Part I

# 1510A assembly instructions

# **Overview**

- This document describes the materials, processes, outcomes and verifications required to successfully assemble and test a 1510A Protonema baseboard, a sub-component of the Protonema electronics prototyping and learning system.
- <sup>176</sup> A first-time reader should carefully review section 2 prerequisites, and section 3 preparation before beginning the assembly process.
- This document serves both as instructions and as a record of the assembly of the product. When you finish each step in this document, sign your name (or apply your stamp) in the "Signature/Stamp" box on the right to provide a record of completion.
- When things go wrong, this document provides guidance for common issues that have been encountered in the past. When this document does not provide guidance, please contact your quality management representative, who will help you fill out an exception report. These reports help improve process quality and product quality, and these reports are incorporated into future revisions of this document.
- Always remember: If you are unable to successfully complete these instructions, that means the processes supporting you (including this document) have failed you. Our processes are built for your success, and by improving our processes, we help everyone succeed.

# Prerequisites

## 2.1 Required safety training

- The following safety training units must be completed before assembling this product.
- By signing (or applying your stamp) on the right, you indicate that you have completed the following training:

Table 2: Safety training

Item #	Description	Signature/Stamp
2.1.1	0102-0100 - Safety reporting policies and procedures training  Key topics: Understanding policies and procedures around how to identify, contain and report a safety-related issue in the workplace, including damaged or malfunctioning equipment, leaks, spills, and other occupational hazards.	Stamp or sign here
2.1.2	0102-0101 - Material safety data sheets training  Key topics: Understanding how to read material safety data sheets (MSDS) for materials you will be handling during product assembly, how they can affect your health and the health of the environment, how to safely handle and dispose of them, and what to do if there is a spill or accidential exposure.	Stamp or sign here
2.1.3	0102-0102 - Solder handling and disposal policies and procedures training Key topics: Understanding policies and procedures related to handling solder and solder paste, stencil cleaning, and solder disposal.	Stamp or sign here
2.1.4	0102-0105 - Electro-static discharge controls policies and procedures training  Key topics: Understanding policies and procedures related to protecting equipment and components fromm electro-static discharge, including clothing, protective equipment, material handling and labelling.	Stamp or sign here

## 32.2 Required skills training

- The following skills training units must be completed before assembling this product.
- By signing (or applying your stamp) on the right, you indicate that you have completed the following training:

Table 3: Skills training

Item #	Description	Signature/Stamp
2.2.1	0103-0202 - ANSI/ESD S20.20 Electro-static discharge controls  Key topics: Understanding of ESD safety, the ESD control program, equipment and personnel grounding, EPAs, packaging and marking.	Stamp or sign here
2.2.2	0103-0203 - General components handling  Key topics: Understanding of safe component handling, including reeled components, components in JEDEC trays, and loose components. Includes avoiding contamination, moisture control, and component inventory management.	Stamp or sign here
2.2.3	0103-0414 - 5040-XTS reflow station  Key topics: Safe and effective use of the 5040-XTS reflow station, including use of the pre-heater, the hot air system, and the soldering iron. Covers inspection and verification, cleaning, preferred settings and best practice techniques.	Stamp or sign here
2.2.4	0103-0301 - IPC-A-610G - Acceptability of electronic assemblies Key topics: Covers visual acceptability requirements for electronic assemblies, including handling considerations, hardware installation, component placement, soldering, terminal connections, wiring, marking and cleanliness.	Stamp or sign here
2.2.5	0103-0302 - IPC-J-STD-001F - Soldered electrical connections  Key topics: Covers soldering materials, general soldering and assembly requirements, wire and terminal connections, through-hole mounting, surface mounting of components, cleaning process requirements, PCB requirements, coatings and product assurance.	Stamp or sign here

# **Preparation**

## 3.1 Workspace

Before starting assembly, check out an assembly desk for a minimum of one hour. A single unit can be assembled in half an hour, with an additional ten minutes per additional unit.

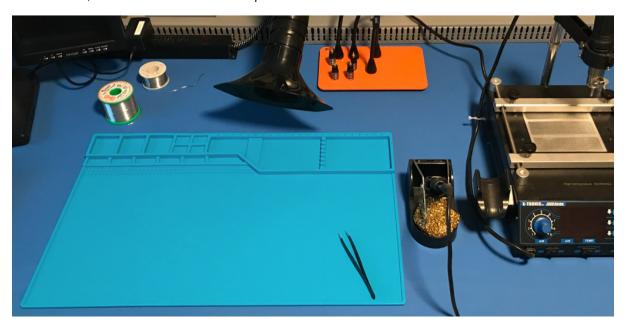


Fig. 1: Assembly Desk

Table 4: Prepare workspace

Step	Description	Signature/Stamp
3.1.1	Verify that the workspace has a clean assembly mat and anti-static mat, and that the cleaning record has been signed since last use.	
		Stamp or sign
		here
3.1.2	Verify that the HEPA fume extractor turns on, and you can feel air suction from the nozzle.	
		Stamp or sign
		here

continues on next page

Table 4 – continued from previous page

Step	Description	Signature/Stamp
3.1.3	Verify that the 5040-XTS rework station soldering iron tip is not worn down. If it is worn down, obtain a new 900M-T-I tip from the stores department.	
		Stamp or sign here

## 3.2 Project consumables

Obtain each of the below consumable items from the stores department:

Table 5: Assembly consumables

Item #	Description	Signature/Stamp
3.2.1	Fig. 2: 1 pair ESD gloves If you prefer to use your own pair of ESD gloves, make sure they are tested	Stamp or sign here
3.2.2	Fig. 3: 1 spool MG Chemicals 4900 Lead Free No-Clean Wire Solder Sn96.2Ag2.8Cu0.4 (96.2/2.8/0.4) 20 AWG	Stamp or sign here

## 3.3 Project tools

- Obtain a tools container labelled "1XXX Assembly Tools" from the 1XXX section of the stores supply shelf. At your assembly desk, use Table 6 to verify that all the required tools are present.
- 206 If any required tools are missing, return all tools and the tools container to the stores department, and obtain another tools container.

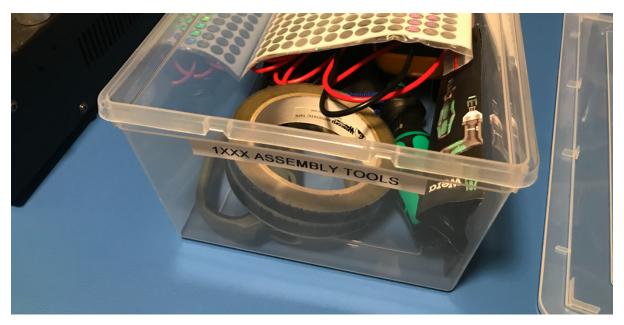


Fig. 4: Tools Container

Remove each of the following tools from the tools container, and place them on the anti-static mat of the assembly desk:



Table 6: Assembly tools

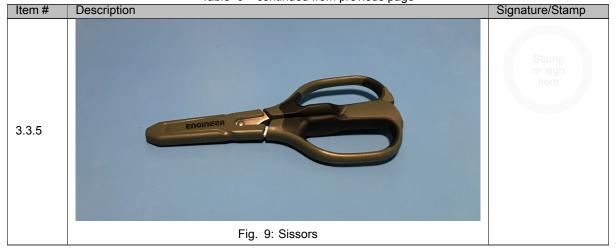
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Table 6 – continued from previous page



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Table 6 – continued from previous page

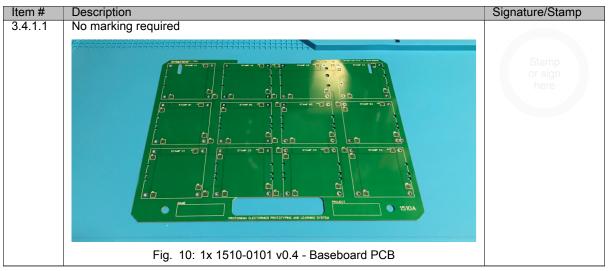


## 3.4 Parts preparation

### 3.4.1 PCBs and PCBAs

- NOTICE: All PCBs and PCBAs must be handled with gloves to prevent marking with skin oils.
- NOTICE: PCBs are removed from manufacturer packaging only when needed.

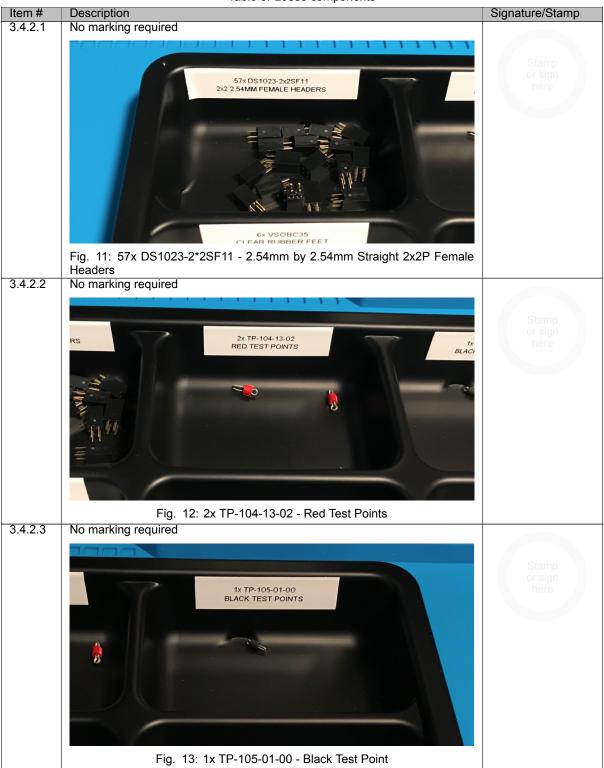
Table 7: PCBs and PCBAs



### 3.4.2 Loose components

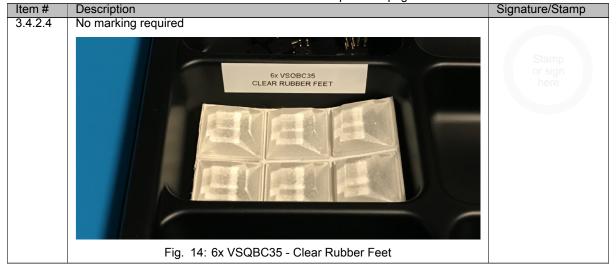
All loose components are stored on the shelf labelled "1XXX Components". Take the components tray and obtain the following quanities of the following parts:

Table 8: Loose components



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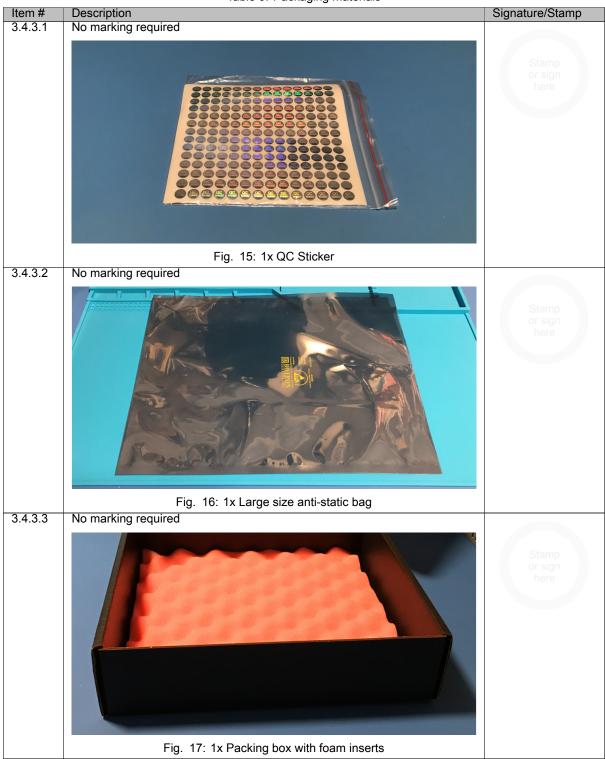
Table 8 – continued from previous page



### 3.4.3 Packaging materials

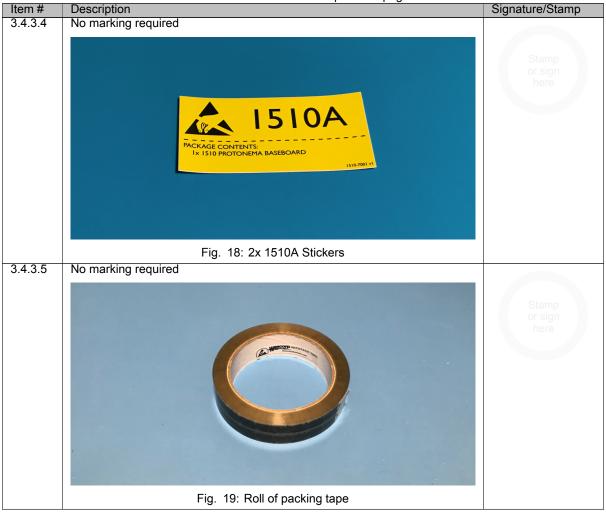
All packaging materials are stored on the shelf labelled "15XX Components". Take the packaging box and obtain the following quanities of the following materials:

Table 9: Packaging materials



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Table 9 – continued from previous page

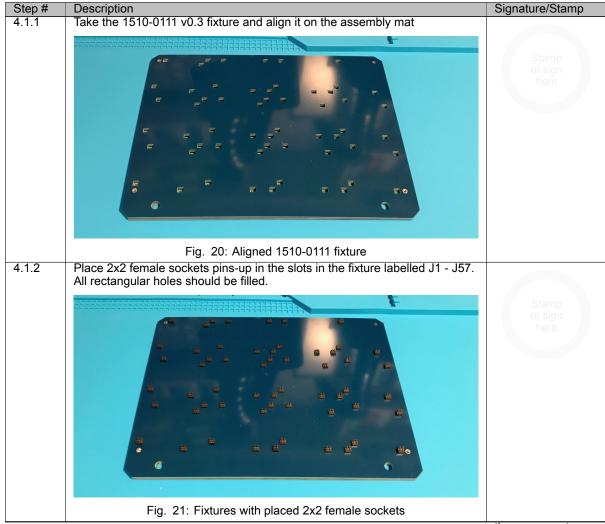


# 221 Assembly

## 222 **4.1 1510A** assembly

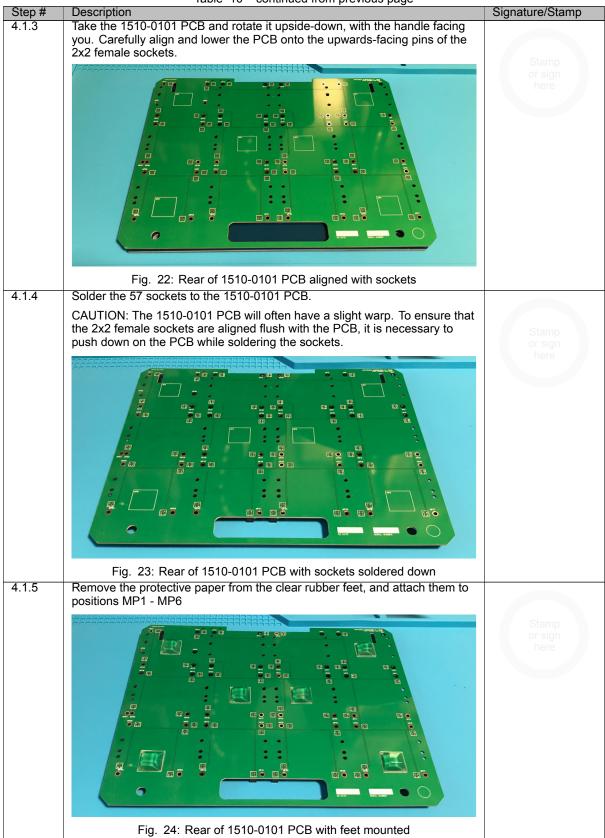
This assembly step takes 20 minutes.

Table 10: 1510A assembly steps



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Table 10 – continued from previous page



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Table 10 – continued from previous page

Step#	Description	Signature/Stamp
4.1.6	Remove the 1510-0101 PCB from fixture, and move the fixture to the side.	
	Flip the 1510-0101 PCB over to the front. Insert the three test points into TP1 - TP3 at the top-right, making sure that the black test point is used for GND.	Stamp
	General Boundary Law Barbary L	or sign here
4.1.7	Fig. 25: Front of 1510-0101 PCB with test points inserted  Solder the three test points to the 1510-0101 PCB.	
4.1.7		Stamp or sign here
	Fig. 26: 1510-0101 PCB with test points soldered down	

# Test Test

## 5.1 Visual inspection

This test process takes 2 minutes.

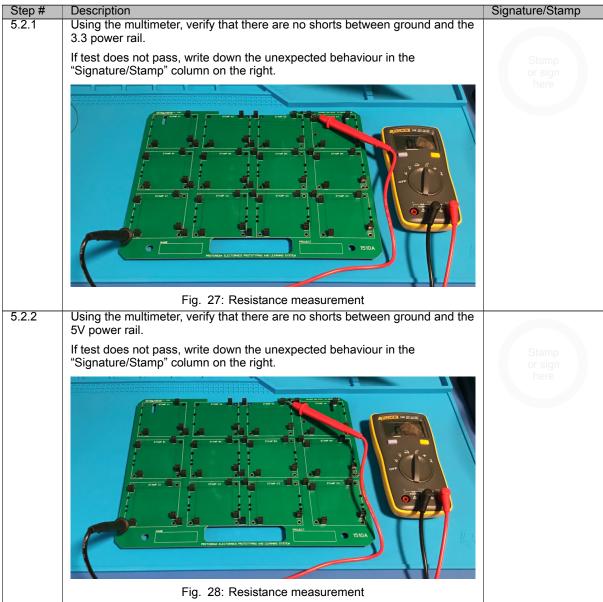
Table 11: 1510A visual inspection

Step#	Description	Signature/Stamp
5.1.1	Verify that there are no loose parts.	Stamp or sign here
5.1.2	Verify that there are no visible fingerprints.	Stamp or sign here

### 5.2 QC final check

<sup>29</sup> This test process takes 2 minutes.

Table 12: 1510A QC final check



continues on next page

Table 12 – continued from previous page

Step#	Description	Signature/Stamp
5.2.3	Using the multimeter, verify that there are no shorts between the 3.3 and 5V power rails.	
	If test does not pass, write down the unexpected behaviour in the "Signature/Stamp" column on the right.	Stamp or sign
	PROTOGRAS EXCELONES PROTOTORS AND LIAMAGE STATU	here
	Fig. 29: Resistance measurement	

## 5.3 QC PASS

- Only perform these steps if all QC checks have passed.
- This test process takes 1 minutes.

Table 13: 1510A QC approval

Step#	Description	Signature/Stamp
5.3.1	Using the tweezers, affix QC Passed sticker in location shown below, then write down the serial number from the QC sticker below the "Signature/Stamp" in the column to the right.	Stamp or sign here
5.3.2	Fig. 30: 1510A with QC Passed sticker  Using the sharpie pen, write down the serial number from the QC sticker, and QC date, on the rear of the PCB. Wait for five minutes for the ink to dry.  Fig. 31: 1510A with SN and QC Date	Stamp or sign here
5.3.3	Take two photographs, one of the front of the 1510A, and one of the back of the 1510A.	Stamp or sign here

## 5.4 QC FAIL

- Only perform these steps if any QC check have failed.
- This test process takes 2 minutes.

Table 14: 1510A QC fail



# **Packaging**

## 6.1 1510A packing

This packaging process takes 3 minutes.

Table 15: 1510A packaging



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Table 15 – continued from previous page

Step#	Table 15 – continued from previous page  Description	Signature/Stamp
6.1.3	Using the Sharpie pen, Write down the serial number of the 1510A on the	Signatar S/Otamp
	sticker, at the end of the line listing the 1510A.	
		Stamp
		or sign here
		Horo
	A IFIOA	
	1510A	
	PACKAGE CONTENTS:  Ix 1510 PROTONEMA BASEBO (D. 008173)	
	B BOARD	
	Fig. 36: Example photographs of the sealed box	
6.1.4	Place 1510A bag in the box on top of the bottom foam padding.	
	1510A	Stamp
	PARTICIONAL AND	or sign here
	3 yr. 0 0 0	
	Fig. 37: 1510A in box.	
6.1.5	Take a photograph of the 1510A in the box.	
		Stamp or sign
		here
6.1.6	Close the box and Affix a 1510A sticker to the lid of the box.	
	ATTENTION OF THE PROPERTY OF T	
	ELECTROSTATIC SENSITIVE DEVICES	Stamp
		or sign here
	1510A	
	INCRAGE CONTENTS LE 1319 PROTECHER'A BASEDOARD	
	Fig. 38: 1510A in box with sticker.	
	1	continues on next page

continues on next page

Table 15 – continued from previous page

Step#	Description Table 15 – continued from previous page	Signature/Stamp
6.1.7	Using the Sharpie pen, Write down the serial number of the 1510A on the sticker, at the end of the line listing the 1510A.	
	ISIOA PACAGA CONTENTS In 1510 PROTOSPERA BASEBOA (C. Jures)	Stamp or sign here
6.1.8	Fig. 39: 1510A in box with sticker with serial number.  Using the ESD tape, seal the lid of the box.	
0.1.0	Using the LSD tape, seal the hu of the box.	
	1510A A LOCAL CHARLES AND AND ADDRESS AND	Stamp or sign here
	Fig. 40: 1510A in box, taped.	
6.1.9	Take a photograph of the sealed 1510A box.	
		Stamp or sign here

# Clean-up

### 7.1 Consumables

This packaging process takes 5 minutes.

Table 16: Consumables cleanup

Step#	Description	Signature/Stamp
7.1.1	If the ESD gloves have contacted solder paste, or are soiled, they shall be disposed of in the standard waste bin.	Stamp or sign here
7.1.2	If there is unused solder wire on the spool, it shall be returned to stores.	
		Stamp or sign here
7.1.3	Loose component packaging shall be disposed of in the standard waste bin.	Stamp or sign here

### 7.2 Tools

This cleanup process takes 5 minutes.

Table 17: Tools cleanup

Step #	Description	Signature/Stamp	
7.2.1	All tools shall be returned to the assembly tools container, and returned to the stores supply shelf.		
	If any tools are damaged or worn, return the container to stores, and let the manager know which tool is damaged or worn.	Stamp or sign here	

continues on next page

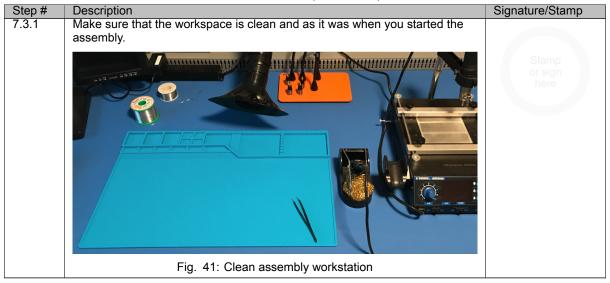
Table 17 – continued from previous page

Step#	Description	Signature/Stamp
7.2.2	Remove this document from the springback binder.	Stamp or sign here
7.2.3	Print a new copy of this document, and insert it into the springback binder that this document was originally in.	Stamp or sign here
7.2.4	Return the springback binder with the newly printed document to the 1510A section of the store supply shelf.	Stamp or sign here
		nele

## 7.3 Workspace

<sup>247</sup> This packaging process takes 5 minutes.

Table 18: Workspace cleanup



# Record keeping

## 8.1 1510A record keeping

This packaging process takes 5 minutes.

Table 19: 1510A record keeping

Step#	Description	Signature/Stamp
8.1.1	Write the serial number, the date, and your first and last name in large print on the bottom of the front cover of this document.	Olg. ratar or otaling
	Document control number: 15 (D8010)  Document date 2022-12-21  Document date 2022-13-21  Document date and a state of the process and the the process	Stamp or sign here
8.1.2	Fig. 42: Example of serial number on document cover  Create a new folder under the 1510A folder, named with the serial number.	
		Stamp or sign here
8.1.3	Copy all photos taken during the assebly process into the newly created folder in step #2.	Stamp or sign here
8.1.4	Remove this document from the binding clamps, scan the document, and save the scanned PDF into the newly created folder in step #2, with the name "1510A-SNAAAAAA.pdf", where AAAAAA is replaced with the serial number.	Stamp or sign here
	CC	ontinues on next page

continues on next page

Table 19 – continued from previous page

Step#	Description	Signature/Stamp
8.1.5	Three-hole punch the document, then file it at the end of the current month's assembly records binder.	Stamp or sign here
8.1.6	Add an entry to the assembly records binder, " <date> - 1510A - SN# AAAAAA - <your name="">", where <date> is replaced with today's date in ISO-8601 YYYY-MM-DD, where AAAAAA is replaced with the serial number of the 1510A, and where <your name=""> is replaced with your first and last name.</your></date></your></date>	Stamp or sign here

# Process improvement

### 9.1 Feedback

- Please submit an issue to the Protonema Issue Repository (http://www.github.com/dslik/protonema/issues) if you encounter any of the below situations:
  - Error in this document
- Unclear directions

257

260

261

- Suggested process improvements
  - · Results of QC failure investigations
  - Tool change suggestions
- Qualtiy processes and documentation is a team effort. This document would not exist without the participation and contributions of the entire assebly team.
- Thank you for reading this assembly instructions document.
- 265 End of document.

266

# Part II

# 1510A Annexes

# **Printed Circuit Boards**

### 10.1 1510-0101 PCB

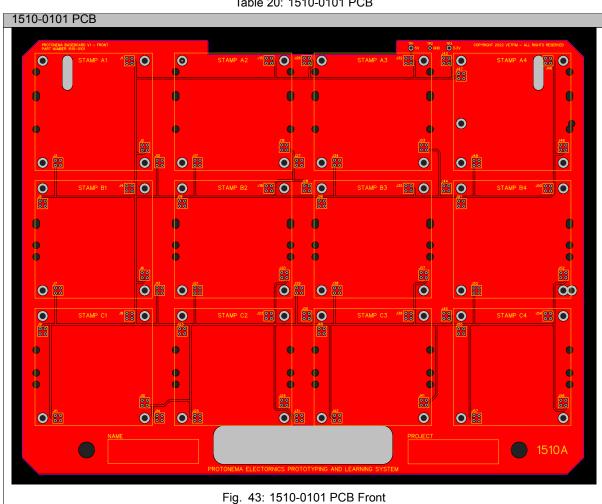


Table 20: 1510-0101 PCB

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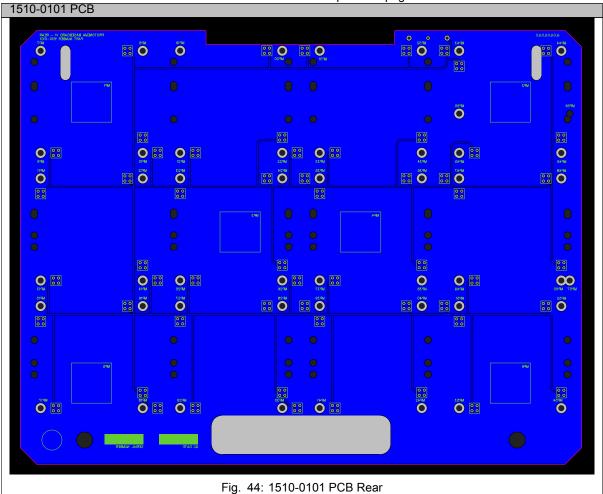


Table 20 – continued from previous page

# Bill of materials

## 273 11.1 1510A Protonema Baseboard

The parts required to assemble a 1510A are listed in Table 21.

Table 21: 1510A parts

Reference Designation	Qty	Description	Manufacturer	Manufacturer Part Number	Supplier	Cost
1510-0101	1	Baseboard PCB	JLCPCB	Y234-2154951A	JLCPCB	\$7.97 CAD
J1 - J57	57	2.54mm by 2.54mm Straight 2x2P Female Header	CONNFLY Elec	DS1023-2*2SF11	LCSC	\$6.65 CAD
TP1, TP3	2	Red Test Point	Bisco Industries	TP-104-13-02	Bisco	\$0.32 CAD
TP2	1	Black Test Point	Bisco Industries	TP-105-01-00	Bisco	\$0.21 CAD
MP1 - MP6	6	Clear Rubber Feet	Cloverdale Supply	VSQBC35	Amazon	\$2.41 CAD
SK1	1	QC Sticker	Order by Description			\$0.0094 CAD
Total						\$17.57 CAD

# **Reduction of Hazardous Materials**

<sup>277</sup> Compliance declarations, in BOM order.

#### 12.1 MG Chemicals 4900

Table 22: MG Chemicals 4900 RoHS Compliance

#### Declaration for MG Chemicals 4900 -

https://www.mgchemicals.com/downloads/msds/01%20English%20Can-USA%20SDS/sds-4900-4917.pdf



#### ISO 9001:2015 Quality Management System

SAI Global File #004008

4900-4917

#### Burlington, Ontario, Canada SAC305 No Clean Solder Wire

California Proposition 65 (Chemicals known to cause cancer or reproductive toxicity, USA)

This product does not contain any of the listed substances.

#### Europe

RoHS (Restriction of Hazardous Substances Directive)

This product does not contain any lead, cadmium, mercury, hexavalent chromium, PBB's, PBDE's, DEHP, BBP, DBP, or DIBP and complies with European RoHS regulations.

WEEE (Waste Electrical and Electronic Equipment Directive)

This product is not a piece of electrical or electronics equipment, and is therefore not governed by this regulation.

#### **Section 16: Other Information**

SDS Prepared by MG Chemical's Regulatory Department

**Date of Review** 06 March 2020 Supersedes 09 July 2019

Reason for Changes: Update to the emergency phone number information.

#### Reference

- 1) ACGIH 2017 TLVs and BEIs: Based on the documentation of the threshold limit values for chemical substances and physical agents & biological exposure indices, American Conference of Governmental of Industrial Hygienist Cincinnati, OH (2017).
- 2) All toxicological data were checked against the RTECS (Registry of Toxic Effects of Chemical Substances®)

Section continued on the next page

Page **12** of **13** 

Date of Revision: 06 March 2020 / Ver. 3.01

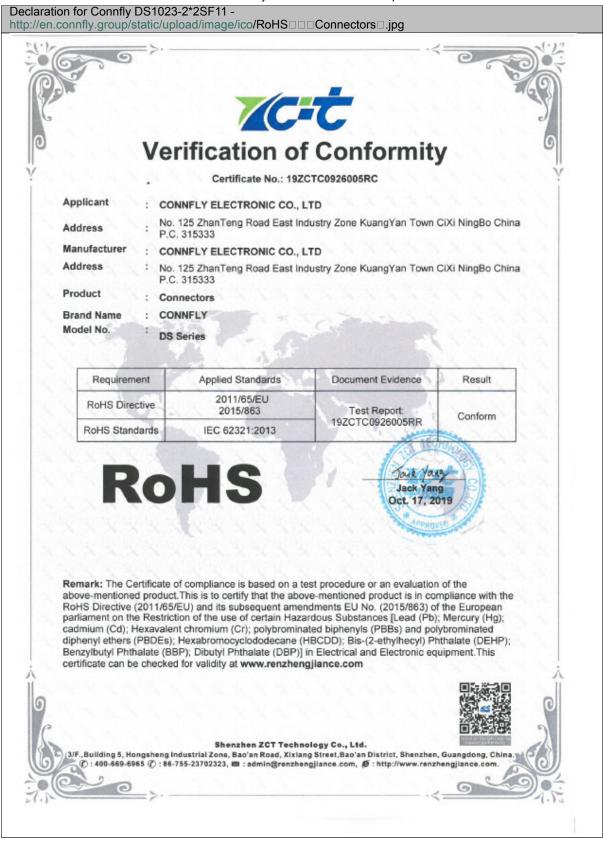
### 12.2 JLC lead-free PCB

Table 23: JLC PCB RoHS Compliance



### 12.3 Connfly DS1023-2\*2SF11

Table 24: Connfly DS1023-2\*2SF11 Compliance



#### 12.4 Bisco TP-104-13-02

Table 25: Bisco TP-104-13-02 RoHS Compliance





#### **Ordering Information**

#### Example:





#### **Product Description**

The new TP-104 Series takes Components Corporations highly-efficient and economical loop configured test point design one step further, by adding a plastic standoff that boosts visibility and allows for easy polarization and identification. The TP-104 incorporates all of the design features of all Component's test points - solid non-slip grip of test clips and probes, low profile, single hole wave-solderable mounting, and the elimination of skin punctures suffered by users of wrap posts as substitute test points.

The TP-104 is furnished in 30-position breakaway strips with 0.125" centers that make storage, handling and even tandem installations a snap. Component's special hand tool #1040 further enhances board mounting with test point separating, gripping and positioning functions accomplished in one easy motion. Standard TP-104 colors are red and black, with special colors available on order.

The TP-104 can be ordered pre-cut to any number of positions up to 30. Individual and tandem units hold securely when inserted in .062" diameter holes for soldering operation. The rectangular passage in the TP-104's molded standoff maintains wire form alignment, important in tandem installations.

### Certificate of Compliance with Directive 2011/65/EU RoHS and EU Regulation EC 1907/2006

This is to certify that Components Corporation designs, manufactures and supplies products to our customers that are in compliance with Directive 2011/65/EU RoHS and EU Regulation EC 1907/2006. This also pertains to procurement of raw material, component parts and processes.

the **vital** component

#### 12.5 Bisco TP-105-01-00



04 = Yellow

06 = Blue 07 = Purple 08 = Gray

09 = White

#### **Product Description**

The TP-105 series test point offers a functionally superior alternative to other means of board level trouble shooting, particularly .025" square header posts. While featuring a loop profile for positive test probe retention, this product is available in any combination of positions, from one to forty, at .100" centers and fits in the popular .035" diameter hole size. The above board profile is substantially below that of headers and other devices used as test points. Thus, a re-fit can be accomplished without any printed circuit board layout re-design costs, while significantly reducing test point height and improving function.

Visibility and identification are significantly enhanced by the choice of ten standard colors for the TP-105 series, representing all of the variations of the industry color code. The TP-105 may be purchased pre-cut to any specified number of positions from one to forty. Mounting leg design insures positive retention in the circuit board during soldering operations.

#### Certificate of Compliance with Directive 2011/65/EU RoHS and EU Regulation EC 1907/2006

This is to certify that Components Corporation designs, manufactures and supplies products to our customers that are in compliance with Directive 2011/65/EU RoHS and EU Regulation EC 1907/2006, 84 SVH. This also pertains to procurement of raw material, component parts and processes.

> the **vital** component

### 12.6 Cloverdale VSQBC35

Table 27: Cloverdale VSQBC35 Compliance

#### Declaration for Cloverdale VSQBC35 - N/A



1607 Imperial Way, West Deptford, New Jersey 08066, USA
Phone: (856) 345-7650• Fax: (856) 345-7690
Website: www.bumperspecialties.com • Email: info@bumperspecialties.com

March 10, 2022

#### Compliance - EU Directive 2015/863 (RoHS 3), PAH, Phthlates and Nonylphenol

Please be advised that based on the information available to us from our raw material suppliers, the products manufactured by us do not contain, as intentional additives, any of the below referenced materials as referenced in the subject EU directive.

Further note that none of these materials are generated during production. We have confirmed this through a Certified Independent Laboratory who tested a representative sample of our bumper products.

- Hexavalent chromium compounds
- > Cadmium and its compounds
- Mercury and its compounds
- > Lead and its compounds
- > Polybrominated diphenyl ethers (PBDEs)
- Polybrominated biphenyls (PBBs)
- Polycyclic Aromatic Hydrocarbons (PAH)
- Phthalates (DEHP, DBP, DINP, DIDP, DIBP, DNOP, BBP)
- > Nonylphenol

Best Regards,

# Joseph Ribinsky

Joseph Ribinsky Director of Manufacturing Bumper Specialties, Inc.